

# **Muir Woods Subdivision Homeowners Association, Inc.**

## **How to pay your Muir Woods HOA Quarterly Assessment Dues to Iron Eagle Property Management Company**

Iron Eagle Property Management Company has created an account for all current Muir Woods homeowners, and will do so for new homeowners. Iron Eagle will postal mail or email Muir Woods Homeowners Association Quarterly Assessment Dues statements to all homeowners. Your account number will be on the statement. There are a number of ways for you to choose to pay your HOA assessment dues to Iron Eagle. Choose the payment method best suited for you.

You can sign up to access your account online by following the “**Setting Up an Online Account with Iron Eagle**” procedure on the Muir Woods website. Once setup, you can conveniently view your account information online. Note: It is not required that you setup the Iron Eagle online account to receive your homeowners association dues statement or to pay your association dues.

### **To pay your Muir Woods Homeowners Association Quarterly Assessment Dues:**

1. You can postal mail or hand deliver a personal check, money order or cashier's check to the Iron Eagle Meridian office. They also have a drop box for after-hours use. Make the check payable to: **Muir Woods HOA** and write your account number on the check.

Address the envelope to Muir Woods HOA and mail or hand deliver to Iron Eagle's address.

**Muir Woods HOA**  
**1861 East Overland Road**  
**Suite 110**  
**Meridian, ID 83642**

2. Bill pay from your personal bank account. Setup Muir Woods HOA as company name. Fill in your Iron Eagle account number and use the Iron Eagle office street address information listed above. Your bank will be sending a hard copy check to Iron Eagle and it may take a week to arrive (please factor that into your payment date). There will be no fees for you to pay this way. Submit as you would with any of the other payment accounts you have setup.
3. In Iron Eagle's online account system, make a payment and/or autopay. Log into your Iron Eagle online account, on the home page you will see your current balance. On the right select Make payment or Set up autopay. Inside that menu you can choose to pay with a credit card or your bank account. Select the payment amount and fill in the required information. Select Next and then submit the payment. This will be an electronic payment typically received the next day. Note: Using this method, there is a convenience fee of 2.99% using a credit card and 2% using a bank account.

Note: Payment due dates for regular assessments shall be quarterly on January 1, April 1, July 1 and October 1 of each year and shall be deemed delinquent if such assessments are not paid in full by the last calendar day of the month following the date due, and 15% per annum interest shall accrue from the first day of the following month until paid. Additionally, the homeowner shall be responsible for all costs incurred in the collection of delinquent fees or assessments. Please keep these dates in mind when submitting your payments. Paying early, or for the full year, is acceptable and your account will be credited.

Please contact Iron Eagle at: 208-336-8888, if you have any account setup or dues paying questions.

There are board members that will assist you with the setup of your payment if needed.

Muir Woods Homeowners Association Board